



# Report from the Training for Programme Committee Members

<b>Project</b>	STI International Cooperation Network for Eastern Partnership Countries – PLUS
<b>Project Acronym</b>	EaP PLUS
<b>Project Number</b>	692471
<b>Deliverable Number:</b>	D1.4.
<b>Submission Date</b>	26.04.2018
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## Short abstract:

The EaP PLUS project organised a Workshop for PC Members of the newly Associated EaP Countries (AM, GE, MD) on 20-21 March 2018 in Kiev, Ukraine.

The aim was to stimulate the participation of these countries in H2020, to familiarize the nominated PC members with the H2020 procedures, and to train the PC members in planning and implementing the internal preparatory work. The workshop focused on the exchange of practices among PC members of AC on national consultation processes, experienced trainers in EU processes and peers from EU MS.



This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 692471.

## Document Control Sheet

<b>Work package Number</b>	WP1
<b>Work package Title</b>	Policy Dialogue & Strategic Priority Setting
<b>Task Number</b>	T1.2
<b>Task Title</b>	Maximizing the impact of the Association to H2020
<b>Activity Number</b>	Activity 1.2.b.
<b>Activity Title</b>	Training for Programme Committee members from Associated EaP Countries
<b>Deliverable Number</b>	D1.4.
<b>Deliverable Title</b>	Report from the Training for Programme Committee Members
<b>File Name</b>	EaP_PLUS_Deliverable_D1.4.Report_from_the_Training_for_P rogramme_Committee_Members
<b>Number of pages</b>	27
<b>Dissemination level</b>	<u>Public</u> / Restricted / Confidential
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## Versioning and Contribution History

Version	Date	Author/Editor	Description/Comments
_v01	04.04.2018	Margit Dávid (RCISD)	first draft
_v02	12.04.2018	Serkan Karas (CeRISS)	comments, rephrasing
_v03	19.04.2018	Margit Dávid (RCISD)	
_v4	23.04.2018	Margit Dávid (RCISD)	signed LoP attached
_v5	26.04.2018	Olena Koval (NIP-UKRAINE)	budget breakdown
_final	26.04.2018	Margit Dávid (RCISD)	
_feedbackQC	10.07.2018	Piotr Swiatek	feedback from QC
_finalization	26.09.2018	Margit Dávid (RCISD)	finalization of the Del

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## ***List of Abbreviations***

AC	Associated County
AM,	Armenia
CeRISS	Centre for Regional and International STI Studies and Support Countries – PLUS
DoA	Description of Action
EaP PLUS	STI International Cooperation Network for Eastern Partnership
ERA-NET	European Research Area Network
EU MS	Member state of the European Union
FP	Framework Programme
GE	Georgia
H2020	Horizon 2020
ICT	Information and Communication Technology
IPPT PAN	Institute of Fundamental Technological Research
JPI	Joint Programme Initiative
MD	Moldova
MESU	Ministry of Education and Science of Ukraine
NCP	National Contact Point
PC	Programme Committee
R&I	Research and Innovation
RCISD	Regional Centre for Information and Scientific Development
TUBITAK	The Scientific and Technological Research Council of Turkey
UA	Ukraine
UKRTECHINFORM, NIP Ukraine	Information Centre for Ukraine-EU S&T Cooperation
WP	Work Package

## **Executive Summary**

The deliverable aims i. to inform about the content of the Training for PC members and its relevant presentations ii. to draw up conclusions from the Word Café discussion of the workshop, iii. to present lessons learnt and conclusions drawn on the event.

## **1 Introduction**

A challenge for the newly associated countries is to actively participate in the H2020 procedures among which the functioning of the Programme Committees is of key importance. In that respect, a two days training Workshop was foreseen to be organized involving nominated Programme Committee members of the Associated EaP countries and experienced trainers in EU processes plus peers from EU MS.

Towards this end, ‘Workshop for Programme Committee members from Associated EaP countries’ was organised in Kiev, 20-21 March 2018. The Workshop aimed at stimulating the active participation of newly Associated Countries (AM, GE, MD) in the H2020 and familiarizing the nominated PC members with the H2020 procedures. A further aim of the event was to train the PC members in planning and implementation of national consultations. The workshop focused on the exchange of practices, experience and training by PC members of Associated Countries (i.e. Estonia, Hungary, Poland, Serbia, Tunisia, Turkey) on national consultations and role of PC Members in EU processes.

## **2 Methodology**

The deliverable is written based on the notes taken on the event and also on the presentations held during the training.

## **3 Report from the Training for Programme Committee Members**

### **3.1 Overview**

The Ministry of Education and Science of Ukraine (MESU) with the Centre for Regional and International STI Studies and Support (CeRISS), the Regional Centre for Information and Scientific Development (RCISD) and the Information Centre for Ukraine-EU S&T Cooperation (UKRTECHINFORM, NIP Ukraine) organised a Workshop for Programme Committee Members of Armenia, Georgia, Moldova and Ukraine on the 20-21 of March 2018 in Kiev Ukraine.

The Workshop aimed at stimulating the active participation of newly Associated Countries (AM, GE, MD) in the H2020 procedures and familiarizing the nominated PC members with the H2020 procedures. A further aim of the event was to train the PC members in planning and implementing the internal preparatory work. The workshop focused on the exchange of practices among PC members of Associated Countries on national consultation processes, experienced trainers in EU processes and peers from EU MS.

During the Workshop, experienced PC’s, experts from EU MS and other non-EaP ACs were invited to introduce their experiences and to give an overview about H2020 procedures, functioning of PCs and process of preparation of WPs. The other pillar of the event was to plan

and implement the internal preparatory work at the national level for which experts from each new Associated EaP countries could demonstrate their existing national problems, challenges, opportunities, interests addressing H2020 and opinions on WPs.

### 3.2 Target audience - Participants of the conference

The event invited 10 PCs members from AM, GE, MD, UA and experienced trainers in EU processes plus peers from EU MS as well as PCs from MS and non-EaP ACs.

The participants of the event were:

- Programme Committee members of the Associated EaP countries;
- Trainers and PC's from EU MS (i.e. Estonia, Hungary, and Poland) and other non-EaP ACs (e.g. Tunisia, Serbia, Turkey);
- Other Ukrainian participants (i.e. NCPs, policy makers).

<b>Total Number of Participants, out of which:</b>	<b>56</b>
• PCs	41
• Speakers, organizers other than PCs	15
• men	34
• women	22

Figure 1: Division of participants

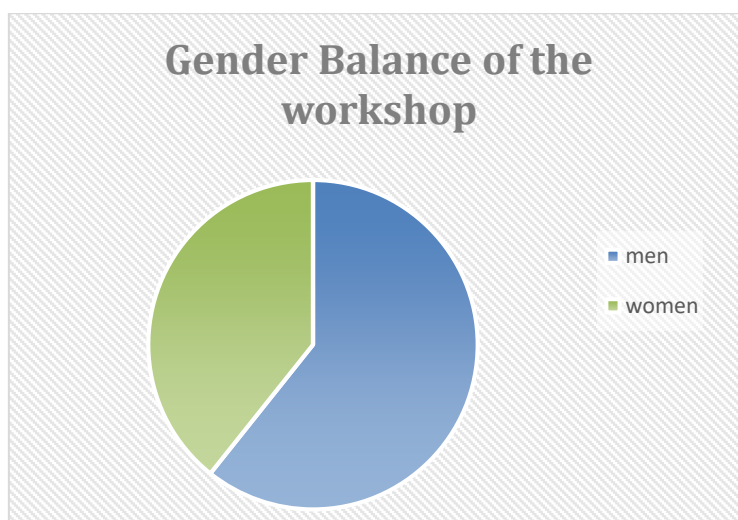


Figure 2: Gender Balance of the Workshop

### **3.3 Summary of Topics**

The Training had five sessions (see below) and was opened with the welcoming words of Maksym Strikha<sup>1</sup> and Juana Mera<sup>2</sup>. Continually, the EaP PLUS project was introduced by George Bonas<sup>3</sup>.

#### **3.3.1 General overview of functioning of H2020 and PCs**

#### **3.3.2 Preparation of WPs**

The first presentation was held by Sebastian Serwiak<sup>4</sup> (Poland) who presented the work of IPPT PAN and the NCP System in Poland. He emphasised the role of PCs as having a “strategic role and providing opinions on the work programmes, project batches, FP implementation and performance”. Mr Serwiak later presented the configurations of the PC and the work programmes preparation procedure. Finally, he mentioned the composition of the national delegation and national reference groups.

#### **3.3.3 Towards FP9**

Ms Maria Reinfeldt<sup>5</sup> (Estonia) presented on the preparation process of the Framework Programmes with the new developments for FP9. She then talked about the experiences, challenges, opportunities from participation to PCs in details.

#### **3.3.4 Experiences from non-EaP Associated Countries for a successful participation in H2020 programming**

In this session of the Training, the following topics were elaborated by the representatives of Serbia, Tunisia and Turkey:

- Experiences and good practices on implementation of action plans concerning H2020 participation; implementation of national measures and instruments; internal consultation process for the development of national positions;
- Participation in the EU's framework programming and challenges faced during the first phase of the Association; good practises for effective participation in the preparation for WP;
- Recommendations to EaP PC members on how to actively participate in the PCs/preparation of WPs.

Prof Dr. Viktor Nedovic<sup>6</sup> (Serbia) presented the participation of Serbia in FP7 with the thematic areas and financial aspects. Later, he continued his presentation with the association of Serbia

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<sup>1</sup> Deputy Minister, MESU

<sup>2</sup> Head Operations Section 2, Local Governance, Regional Development, Social, Culture, Civil Society, Delegation of the European Union to Ukraine

<sup>3</sup> Coordinator of EaP PLUS, CeRISS

<sup>4</sup> Deputy Director of National Contact Point for Research Programmes of the EU, Institute of Fundamental Technological Research (IPPT PAN), Polish Academy of Sciences

<sup>5</sup> National representative from ‘Horizontal Configuration’ of Estonia, Adviser at the Research Policy Department in the Ministry of Education and Research

<sup>6</sup> Serbia-Department of Food Technology and Biochemistry, Faculty of Agriculture, University of Belgrade



in H2020 and its current results. His recommendations targeted PCs and NCPs; among these recommendations the participation at the PC meetings as delegates, support to the experts, participation at the NCP networking projects, participation at the NCP, PC and ERA committee meetings, broadening of the international, regional and bilateral cooperation were emphasised.

The second presentation was held by Muhammet Hakan Horzum<sup>7</sup> (Turkey). He shared the Turkish participation in H2020, the performance of Turkey in H2020, the structure of the National System of Programme Committee Members and insights on the successful fulfilment of being a PC member.

Prof. Yosr Haffani<sup>8</sup> from Tunisia focused the opportunities of the Association, shared the Tunisian Vision-Strategy, the performance of Tunisia in EU projects, calls and the professionalization of NCP's in the country.

### **3.3.5 Experiences from EU MS for a successful participation in H2020 programming**

In this session of the Training, the following topics were elaborated by the representatives of Serbia, Tunisia and Turkey:

- Experiences and good practices on the implementation of national measures and instruments concerning H2020 participation; internal consultation processes for the development of national positions and for informing the national scientific community;
- Participation in the EU's framework programming and challenges faced during the first phase of the Association (for EU13); good practises for effective participation in the preparation of WPs;
- Recommendations to EaP PC members on how to actively prepare and participate in the PCs meetings.

The topics were covered by experts from Hungary, Poland and Estonia. The Hungarian point of view was presented by Mr Gábor Veres<sup>9</sup> and Mr Béla Kardon<sup>10</sup>. Mr Veres presented the specialities of EURATOM, the rules of procedure to projects like EURATOM, and expressed the necessity to look for allies, especially among eastern countries and the importance of being ready for compromise. Mr Béla Kardon focused on the Hungarian association to the Work Programme, he then mentioned the possibility of a new European project: ENRICH European Centres in Brazil, in the USA and in China. Maria Reinfeldt from Estonia and Sebastian Serwiak from Poland continued this session with their own experiences as PC members presenting the numbers of their own countries regarding association.

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<sup>7</sup> Turkey-National Contact Point Horizon 2020 Smart, Green, and Integrated Transport TUBITAK Horizon 2020 National Coordination Office

<sup>8</sup> Tunisia-Assistant Professor, EU Horizon 2020 Programme R&I National Contact Point for Health, Demographic Change & Wellbeing Management Unit of the EU Framework Programme for Research and Innovation 'Horizon 2020' Ministry of Higher Education and Scientific Research

<sup>9</sup> Head, Department of Plasma Physics, Wigner Research Centre for Physics EURATOM, Fusion

<sup>10</sup> Chief Scientific Officer, RCISD

### **3.3.6 Challenges and opportunities for the EaP Associated Countries: state of affairs**

In this session, the representatives from the EaP countries elaborated upon the following challenges and opportunities arising from association to H2020:

- Coverage of the spectrum of PCs of H2020;
- Mandate and understanding of the role;
- Cooperation with the relevant authorities, the national NCPs network and the respective scientific communities;
- Experiences from PC meeting participation;
- Challenges and opportunities in Association to H2020 and participation to Programme Committees;
- Next steps for PC members of EaP AC.

The experiences from Ukraine were presented by Maksym Strikha, who presented the organizational structure of the National Council of Ukraine on Science and Technology Development, the organizational structure of the National Research Foundation, the Ukrainian cooperation possibilities with international organizations and funds, the bilateral cooperation in framework of Intergovernmental agreements and the Action Plan of Ukraine on implementation of Horizon 2020. From Moldova, Dr. Lidia Romanciuc<sup>11</sup> held the presentation on the coverage of the Spectrum of PC in H2020, on financial issues regarding PCs, and on the cooperation with the relevant authorities in Moldova. The Armenian perspective was discussed by Dr. Vardan Sahakyan<sup>12</sup> mentioning the Key Players of Armenian scientific life, sharing the Action Plan, Structure, priorities, international cooperation of the Armenian Research and Development Sector. Also, he shared the National Action Plan concerning the Association. Last but not least, from Georgia, Natia Gabitashvili<sup>13</sup> shared her views on Georgia's Association to Horizon 2020, National NCP System in Georgia and its activities, Georgia's Participation Rates in Horizon 2020, on the Financial Agreement – Reimbursement and on some support measures

### **3.3.7 Recommendations for an active participation in the H2020 procedures - planning and implementation of the internal consultation process**

The session offered an open discussion in small groups, using the World Café method that allows each participant to share his or her opinion in certain topics. The discussions were focused around the following:

1. Role of Programme Committee Members
2. National Action Plans/measures to increase participation in H2020

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<sup>11</sup> Director, Centre of International Projects, Academy of Sciences of Moldova, National representative in the H2020 Programme Committee for Strategic Configuration

<sup>12</sup> Deputy Chairman, State Committee of Science of Armenia

<sup>13</sup> Head of Division, Horizon 2020 National Coordinator in Georgia, Strategic Planning and International Relations Department, Ministry of Education and Science of Georgia

3. What the EU and the EU Member States could do to increase cooperation with EaP countries?

The following outcomes were collected and shared after the discussion:

1. The Role of Programme Committee Members can be described as a Provider of Scientific Expertise; or as Ambassador of the EU or the given country/both. PCs have policy making and administrative duty, they conduct internal consultation, also they can set up Consultation Groups. Being a PC member links/overlaps with being National Contact Points in a way that they both gather possibilities, knowledge, they both serve as information point of EU issues.

2. Concerning the National Action Plans/measures to increase participation in H2020, it was mentioned that National Action Plans do exist in Tunisia, Georgia, Moldova, Armenia, Ukraine, but they should be present in all countries, as they strengthen responsibility. Also, some barriers concerning the Action Plans were mentioned: financial barriers, tax problems, the problem of Person Month rates (rates are different in each country than the EU Person Month rate); the funding of mobility is many times absent; there is a lack in procurement for equipment; and challenges in harmonization of rules. There are also administrative barriers (i.e. implementation of the projects). and problems with Networking (no proper means of networking built, partner search is not yet wide; the infrastructure is outdated). As for measures to address barriers joining to JPI, ERANETS, liaison offices in Brussels (as in the case of MD), research management improvement, financial incentives (top-up schemes) for pre/post proposal writing, Bilateral calls, harmonization of national calls to H2020 (i.e. evaluation procedures, thematic calls, application forms), Funding of NCPs, a more active cooperation with Diaspora and Dissemination of success stories were mentioned.

3. On what the EU and the EU Member States could do to increase cooperation with EaP countries, the following ideas were collected: offering the possibility of Horizon 2020; having Bilateral Cooperation programmes (new calls, possibilities as basis of network, mobility tools); redistributing of the money: spending money on research infrastructure development, having dedicated funds on research, focus on specific fields; having National Action Plans; offering real support, not only advise; not bureaucratising the instruments; offering twinning/widening programmes. Besides, it was mentioned that investment is needed, money will come back in the long run. NCPs in EU MS were also highlighted as possibility to increase cooperation through their network (to universities, companies); through their experiences; through coaching, events, twinning, creation of links. Moreover, EU could help to enter a consortium; help how to write a good proposal; understand EaP potentials; see beyond ICT priority; organize high level conferences with networking possibilities and give targeted help (for each EaP country).

### 3.4 Dissemination of the Training

The news of Workshop, presentations and materials were made public through project and local partner media channels (See <https://www.eap-plus.eu/object/news/161>).

### 3.5 Event Rollout

Event preparation and implementation phases:

#### 3.5.1 General Feedback

The PC workshop preparation and implementation was a good example of team work of the core organizers (RCISD, UKRTECHINFORM (NIP/Ukraine) and CeRISS). The massive support of CeRISS must be emphasized. IPPT-PAN's considerable help should also be mentioned.

#### 3.5.2 Problems encountered

There were some minor logistical problems encountered with the travel arrangements. Also, there were some delays in constructing the agenda due to delays in answers received from speakers. It must be noted that the invitation of European speakers was particularly challenging as European experts had tight schedules.

### 3.6 Feedback from the participants

Participants were asked to give feedback on the Training. The project's template for event feedback was used (see Annex IV).

#### 3.6.1 Summary of Exit Questionnaire Evaluation

Criterion	Generally satisfied	Generally not satisfied
<b>Content (%)</b> <i>Question #1 and #2</i>	<b>100%</b>	<b>0%</b>
<b>Organisation (%)</b> <i>Question #3</i>	<b>95%</b>	<b>5%</b> Most problems with the meeting room: it was cold and the internet connection did not work
<b>General level of satisfaction (%)</b> <i>Questions #1-#3</i>	<b>100%</b>	
<b>Strengths of the Event</b>	<ul style="list-style-type: none"> <li>- diverse country participation</li> <li>- chosen themes, issues, subjects that cover all important areas</li> <li>- positive atmosphere and communication approach</li> <li>- good, experienced speakers</li> <li>- good structure of the programme</li> <li>- efficient organization</li> <li>- useful information, transfer of experiences</li> <li>- pertinent and timely information to newly nominated PC members</li> <li>- amount of/possibility for frank discussion, group discussion</li> </ul>	

	<ul style="list-style-type: none"> <li>- possibility to network</li> <li>- agenda</li> <li>- presence of PCs from Associated EaP countries</li> <li>- learning best practices</li> <li>- good approach from EaP PLUS project's side</li> </ul>
<b>Weaknesses of the Event</b>	<ul style="list-style-type: none"> <li>- not enough time for discussion</li> <li>- no involvement of policy makers</li> <li>- not all presentations are connected to PC work</li> <li>- even more details on practical side, more practical info</li> <li>- participation of Western-Europe was missing</li> </ul>

### 3.6.2 Additional Comments and/or Suggestions on Event Evaluation by the Participants

<ul style="list-style-type: none"> <li>- more participants from more advanced countries: Germany, Spain, France, etc.</li> <li>- more PC members from EU</li> <li>- to invite more people to have possibility to learn, get information</li> <li>- information of tools allowing networking, finding new partners</li> <li>- have a dedicated event for FP9</li> <li>- more information on JPI, ERA-NET</li> <li>- more innovative methods for discussion, more round-table</li> </ul>
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### 3.7 Budget breakdown

Item	Description	Amount
A	Hotel Accommodation with Breakfast of the EaP Countries Participants and Speakers	4 685 E
B	Airtickets for the EaP Countries Participants and Speakers	9911 E
C	Transfer Airport-Hotel-Airport for the EaP Countries Participants and Speakers	1145,5 E
D	Cathering	5528,1
E	Handout	145 E
<b>Total</b>		<b>21416,6</b>

## 4 Lessons learnt and Conclusions

A common trait amongst the EaP AC is centralized national research and innovation systems and the resulting H2020 coordination. From this point of view, there are major similarities with the EU MS from Eastern Europe. Thus, the experiences and the successful participation

of Estonia, Hungary and Estonia in H2020 had been widely appreciated by the EaP PC Members. In addition, the World Café setting and the resulting discussions were highly productive and contributed substantially to the participants' knowledge. Inviting speakers from Tunisia, Serbia and Turkey had been considered to be a successful initiative since they served as analogues with the EaP countries.

## Annexes

### ***Annex I – Agenda of the event***



#### **EaP PLUS Workshop for H2020 Programme Committee Members from Associated EaP countries**

1

#### **AGENDA**

Date: 20-21 March 2018

Venue: Ministry of Education and Science of Ukraine, Blv. T. Shevchenko 16, Conference Hall, floor 4, Kijev, Ukraine

Day 1 – 20 <sup>th</sup> March 2018	
13:30 -14:00	Registration and Welcome Coffee
14:00-14:45	Opening Session
14.00 -14.30	<b>Welcoming words</b> <i>Maksym Strikha, Deputy Minister, MESU</i>  <i>Juana Mera, Head Operations Section 2, Local Governance, Regional Development, Social, Culture, Civil Society, Delegation of the European Union to Ukraine</i>
14.30 -14.45	<b>The EaP PLUS project: Overview</b> <i>George Bonas, Coordinator EaP PLUS, CeRISS</i>
14:45 -15:45	<b>Session I. - General overview of functioning of H2020 and PCs</b> <i>Moderator: Tigran Arzumanyan, Head of International S&amp;T Programs Department, National Academy of Sciences of Armenia</i> <b>- Preparation of WPs</b> <ul style="list-style-type: none"> <li>- General introduction concerning Horizon 2020</li> <li>- Role of the Programme Committees</li> <li>- Preparation of Work Programme – (e.g. overview of Publications like Strategic foresight, Towards the third strategic programme of Horizon 2020)</li> </ul> <i>Sebastian Serwiak - Vice-Director, NCP Poland, Secure Societies</i> <b>- Towards FP9</b> <ul style="list-style-type: none"> <li>- Preparation process of a Framework Programme</li> <li>- New developments for FP9</li> <li>- Experiences, challenges, opportunities from participation to PCs</li> </ul> <i>Maria Reinfeldt, National representative from 'Horizontal Configuration' of Estonia, Adviser at the Research Policy Department in the Ministry of Education and Research</i> <b>- Q&amp;A</b>



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15:45 -16:15	Coffee break
16:15 -17:35	<b>Session II. - Experiences from non-EaP Associated countries for a successful Participation in H2020 Programming</b>  <i>Moderator: Dr. Hab. Aurelia Hanganu, General Scientific Secretary of the Academy of Sciences of Moldova</i> <b>Topics:</b> <ul style="list-style-type: none"> <li>- Experiences and good practices on implementation of action plans concerning H2020 participation; implementation of national measures and instruments; internal consultation process for the development of national positions</li> <li>- Participation in the EU's framework programming and challenges faced during the first phase of the Association; good practises for effective participation in the preparation for WP</li> <li>- Recommendations to EaP PC members on how to actively participate in the PCs/preparation of WPs</li> </ul> <ul style="list-style-type: none"> <li>- <b>Experiences from Serbia:</b> <i>Prof Dr. Viktor Nedovic, Department of Food Technology and Biochemistry, Faculty of Agriculture, University of Belgrade</i></li> <li>- <b>Experiences from Turkey:</b> <i>Muhammet Hakan Horzum, National Contact Point Horizon 2020 Smart, Green, and Integrated Transport TUBITAK Horizon 2020 National Coordination Office</i></li> <li>- <b>Experiences from Tunisia:</b> <i>Yosr Haffani, Assistant Professor, EU Horizon 2020 Programme R&amp;I National Contact Point for Health, Demographic Change &amp; Wellbeing Management Unit of the EU Framework Programme for Research and Innovation 'Horizon 2020' Ministry of Higher Education and Scientific Research, Tunisia</i></li> <li>- <b>Q&amp;A</b></li> </ul>
19:00 -	Official dinner

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Day 2 – 21 <sup>st</sup> March 2018	
09:00 -10:20	Session III. - Experiences from EU MS for a successful Participation in H2020 Programming
	<p><i>Moderator: Manana Mikaberidze, Director General, LEPL Shota Rustaveli National Science Foundation</i></p> <p><b>Topics:</b></p> <ul style="list-style-type: none"> <li>- Experiences and good practices on the implementation of national measures and instruments concerning H2020 participation; internal consultation processes for the development of national positions and for informing the national scientific community;</li> <li>- Participation in the EU's framework programming and challenges faced during the first phase of the Association (for EU13); good practises for effective participation in the preparation of WPs;</li> <li>- Recommendations to EaP PC members on how to actively prepare and participate in the PCs meetings.</li> </ul> <p>- <b>Experiences from Hungary:</b>  <i>Gábor Veres, Head, Department of Plasma Physics, Wigner Research Centre for Physics EURATOM, Fusion</i></p> <p><i>Béla Kardon, Chief Scientific Officer, RCISD</i></p> <p>- <b>Experiences from Estonia</b>  <i>Maria Reinfeldt, National representative from 'Horizontal Configuration' of Estonia, Adviser at the Research Policy Department in the Ministry of Education and Research</i></p> <p>- <b>Experiences from Poland:</b>  <i>Sebastian Serwiak, Vice-Director, NCP Poland, Secure Societies</i></p> <p>- <b>Q&amp;A</b></p>
10:20 -10:50	Coffee break
10:50 -12:10	Session IV. - Challenges and Opportunities for the EaP Associated Countries: State of Affairs
	<p><i>Moderator: Maksym Strikha, Deputy Minister, MESU</i></p> <p><b>Topics:</b></p> <ul style="list-style-type: none"> <li>- Coverage of the spectrum of PCs of H2020;</li> <li>- Mandate and understanding of the role;</li> <li>- Cooperation with the relevant authorities, the national NCPs network and the respective scientific communities;</li> <li>- Experiences from PC meeting participation;</li> </ul>

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	<ul style="list-style-type: none"> <li>- Challenges and opportunities in Association to H2020 and participation to Programme Committees;</li> <li>- Next steps for PC members of EaP AC.</li> </ul> <p><b>- Experiences from Ukraine</b> <i>Maksym Strikha, Deputy Minister, MESU</i></p> <p><b>- Experiences from Moldova as the first Associated EaP country</b> <i>Dr. Lidia Romanciuc, Director, Centre of International Projects, Academy of Sciences of Moldova, National representative in the H2020 Programme Committee for Strategic Configuration</i></p> <p><b>- Experience from Armenia</b> <i>Dr. Vardan Sahakyan, Deputy Chairman, State Committee of Science of Armenia</i></p> <p><b>- Experiences from Georgia</b> <i>Natia Gabitashvili, Head of Division, Horizon 2020 National Coordinator in Georgia, Strategic Planning and International Relations Department, Ministry of Education and Science of Georgia</i></p> <p><b>- Q&amp;A</b></p>
12:10 -13:10	Lunch
13:10 -15:10	Session V. - Recommendations for an active participation in the H2020 procedures - planning and implementation of the internal consultation process
	<p><i>Moderator: Bela Kardon, Chief Scientific Officer, RCISD</i></p> <p><u>Conversation in World Café method:</u></p> <p><b>1. Role of Programme Committee Members</b> Provider of Scientific Expertise? Policy making or Administrative duty? → Conduct internal consultation → setup Consultation Groups Links/overlaps with National Contact Points (NCPs)?</p> <p><b>2. National Action Plans/measures to increase participation in H2020</b> Do they exist? Are they concrete? What they include or intend to include? (Incentives to researchers? Participation in ERANETs and JPIs? Promotion of COST? Setup a Liaison Office in Brussels? Setup internal consultation groups?) Other?</p> <p><b>3. What the EU and the EU Member States could do to increase cooperation with EaP countries?</b> Through H2020 Through ENI? → Who is responsible for that? Through Bilateral Cooperation programmes? Through the NCPs in EU MS? Other?</p>



The project EaP PLUS has received funding from Horizon 2020, the EU Framework Programme for Research and Innovation, under the Grant Agreement 692471.

***Annex II – List of participants***

	<b>Name</b>	<b>Country</b>	<b>Organization and Position</b>
1	Mr.Vardan Sahakian	Armenia	Vice-Chairman, RAMES State Committee of Science
2	Mr. Hrachya Astsatryan	Armenia	Senior Researcher, RA NAS Institute for Informatics and Automation Problems
3	Mr. Areg Mikaelyan	Armenia	Director, RA NAS Byurakan Astrophysical Observatory
4	Mr. Vardan Asatryan	Armenia	Researcher, RA NAS Institute for Hydroecology and Ichthyology
5	Mr. Davit Pipoyan	Armenia	Head of Informational Analytical Center for Risk Assessment of Food Chain, RA NAS Center for Ecological-Noosphere Studies
6	Aram Saharyan	Armenia	Head of Department for Science Policy, State Committee of Science, Ministry of Education and Science RA
7	David Piliposyan	Armenia	Institute of Mechanics of National Academy of Sciences of Armenia
8	Mr. Aram Papoyan	Armenia	Director, Institute for Physical Research, RA National Academy of Sciences
9	Mr Tigran Arzumanyan	Armenia	Head of International S&T Programs Department, RA National Academy of Sciences
10	Natia Gaabitashvili	Georgia	Head of Policy Planning and European Integration Division of Strategic Planning and International Relations, Ministry of Education and Science of Georgia
11	Mariam Avaliani	Georgia	Project Manager at Statistics Division at Education Management Information System

	<b>Name</b>	<b>Country</b>	<b>Organization and Position</b>
12	Medea Chachkhiani	Georgia	Ltd Solid Waste Management Company
13	Salome Khachiauri	Georgia	Head of the Department of Innovation & Commercialization
14	Maia Shukhoshvili	Georgia	Head of Higher Education Development Division, Ministry of Education and Science of Georgia
15	Tinatin Chikovani	Georgia	Tbilisi State medical University Full Professor of the Department of Microbiology and Immunology
16	Manana Mikaberidze	Georgia	Director General of Shota Rustaveli National Science Foundation of Georgia
17	Dr. Lidia Romanciuc	Moldova	Director, Center of International Projects
18	Prof. Aurelia Hanganu	Moldova	Scientific General Secretary, Academy of Sciences of Moldova
19	Prof. Anatolie Sidorenko	Moldova	Director, Institute of Electronic Engineering and Nanotechnologies
20	Dr. Olga Timofei	Moldova	Leading Researcher, National Institute for Economic Research
21	Dr. Sergiu Sprincean	Moldova	Scientific Secretary, Institute for Law and Political Sciences

	<b>Name</b>	<b>Country</b>	<b>Organization and Position</b>
22	Dr. Svetlana Codreanu	Moldova	Scientific researcher, Institute of Microbiology and Biotechnology
23	Dr. Ghenadie Cernei	Moldova	Director, Proecom SRL
24	Vitalie Moraru	Moldova	President, Moldovan Technology Transfer Network
25	Igor Serotila	Moldova	Head of Department, Academy of Sciences of Moldova
26	Dr. Liliana Rusnac	Moldova	Scientific Secretary, State University of Medicine and Pharmacy "N. Testemitanu"
27	Taras Brik	Ukraine	Deputy Director for Scientific Work of the Institute of Condensed Matter Physics (NASU)
28	Valentina Andrushchenko	Ukraine	Head of the Department for the Organization of Fundamental Researches in the Field of Natural and Technical Sciences of the State Fund for Fundamental Research
29	Ivan Kulchytsky	Ukraine	The President of the European Agency for the Advancement of Innovation
30	Oleg Fedorov	Ukraine	Director of the Space Research Institute of the National Academy of Sciences of Ukraine and the State Space Agency of Ukraine
31	Yaroslav Blum	Ukraine	Director of the Institute of Food Biotechnology and Genomics (NASU)

	<b>Name</b>	<b>Country</b>	<b>Organization and Position</b>
32	Vadim Ivanina	Ukraine	Head of the Department of Agrochemistry of the Institute of Bioenergetic Cultures and Sugar Beetles of the National Academy of Agrarian Sciences of Ukraine
33	Oleg Shevchenko	Ukraine	Director of Project Office, Kiev National University of Technology and Design
34	Olena Lokshina	Ukraine	Head of the Department Institute of Pedagogy NASU
35	Hanna Stovpchenko	Ukraine	Leading researcher of the E.O. Paton Electric Welding Institute
36	Anatoliy Zagorodniy	Ukraine	Vice President of the National Academy of Sciences of Ukraine
37	Igor Garkusha	Ukraine	Director of the Institute of Plasma Physics of the National Scientific Center "Kharkiv Physical-Technical Institute"
38	Stella Shapoval	Ukraine	Deputy Head of International Cooperation and European Integration Department, Head of Division for International Scientific and Technical Cooperation, H2020 National NCP Coordinator, Ministry of Education and Science of Ukraine
39	Valery Kolomiets	Ukraine	Partner in the EU project "Association4U"
40	Olga Krasovska	Ukraine	Project Coordinator of the Institute for Economic Research and Policy Consulting
41	Sergei Peresada	Ukraine	Head of the Department of Automation of Electromechanical Systems and Electric Drives of the National Technical University of Ukraine "Igor Sikorsky Kyiv Polytechnic Institute"

	<b>Name</b>	<b>Country</b>	<b>Organization and Position</b>
42	Oleg Skoroopad	Ukraine	Ambassador Extraordinary and Plenipotentiary, Senior Advisor, Project Manager of the Ukrainian Hydrometeorological Center
43	Andrey Ragula	Ukraine	Andrei Vladimirovich Deputy Director of the Institute of Materials Science named after Ivan Frantsevich, National Academy of Sciences of Ukraine
44	Maksym Strikha	Ukraine	Deputy Minister, MESU
45	Maria Reinfeldt	Estonia	Ministry of Education and Research
46	Juana Mera	Delegation of the European Union to Ukraine. EU Delegation Ukraine	Head Operations Section 2, Local Governance, Regional Development, Social, Culture, Civil Society, Delegation of the European Union to Ukraine. EU Delegation Ukraine
47	Vira Rybak	Delegation of the European Union to Ukraine. EU Delegation Ukraine	EEAS
48	Mr Béla Kardon	Hungary	Chief Scientific Officer, RCISD
49	Ms Margit Dávid	Hungary	International Expert, RCISD
50	Mr Gábor VERES	Hungary	Wigner Research Centre for Physics Head, Department of Plasma Physics
51	George BONAS	Greece	EaP PLUS Coordinator, Managing Director, CeRISS

	<b>Name</b>	<b>Country</b>	<b>Organization and Position</b>
52	Mr Serkan Karas	Greece	Project Manager,, CeRISS
53	Mr Sebastian Serwiak	Poland	Vice-Director, NCP Poland
54	Prof Dr. Victor Nedovic	Serbia	Department of Food Technology and Biochemistry, Faculty of Agriculture, University of Belgrade
55	Yosr Z. Haffani, PhD	Tunisia	Assistant Professor, EU Horizon 2020 Programme R&I National Contact Point for Health, Demographic Change & Wellbeing, Management Unit of the EU Framework Programme for Research and Innovation 'Horizon 2020', Ministry of Higher Education and Scientific Research Mohamed V
56	Horzum Muhammet Hakan	Turkey	The Scientific and Technological Research Council of Turkey



***Annex III – Selected photos from the Training***



## Annex IV – Feedback form template



### Event Feedback Form

Name of the event	Training for Programme Committee members from Associated EaP countries
Place and date	Premises of Ministry of Education of Ukraine (Kiev) 20-21 March 2018

#### 1. How satisfied are you with the event?

Overall impression      Very satisfied ☐ ☐ ☐ ☐ Not satisfied

#### 2. How satisfied are you with the content of the event?

	Very satisfied				Not satisfied	Comments
Discussed topics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....
Pace of work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....
Structure/Methods used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....
Atmosphere at the sessions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....
Fulfilling your expectations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....
Outcome of the Workshop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....

#### 3. How satisfied are you with the organization of the event?

	Very satisfied				Not satisfied	Comments
Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....
Meeting Room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....
Accommodation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....
Transport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....

**4. In your opinion, which were the strengths of the event?**

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- 

**5. In your opinion, which were the weaknesses of the event?**

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**6. What else do you think that similar events should include in the future?**

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**7. Do you have any additional suggestions?**

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Thank you for your cooperation!