

Work of the Horizon 2020 Programme Committee members

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WEBINAR PLAN

- I. Legal Base**
- II. Role of Committee**
- III. Rules governing Committee**
- IV. Circabc**
- III. AGM**

Horizon 2020 Programme Committees

- Horizon 2020 is implemented by the European Commission **assisted by Programme Committees**.
- Horizon 2020 Programme Committees play a strategic role.
- Discussions on **strategic planning** and on ensuring **links to nationally funded activities** is an essential part of their work.
- Another core task is to provide **opinions on the Work Programmes** (with the exception of the ERC and the JRC).
- The members of Programme Committees are **delegates and experts** of national governments.
- Meetings are organised by the European Commission and usually take place **3 to 4 times a year**.

Horizon 2020 Programme Committees

There are **14 configurations** of the Committee for the Specific Programme Implementing Horizon 2020:

- 1. Strategic Configuration**
- 2. European Research Council, Marie Skłodowska-Curie Actions, Future and Emerging Technologies**
- 3. Research Infrastructures**
- 4. Information and Communication Technologies**
- 5. Nanotechnologies, Advanced Materials, Biotechnology, Advanced Manufacturing and Processing**
- 6. Space**
- 7. Innovation in Small & Medium Enterprises and Access to Risk Finance**
- 8. Health, Demographic Change and Well-being**
- 9. Food Security, Sustainable Agriculture and Forestry, Marine, Maritime and Inland Water Research, and the Bioeconomy**
- 10. Secure, Clean and Efficient Energy**
- 11. Smart, Green and Integrated Transport**
- 12. Climate Action, Environment, Resource Efficiency and Raw Materials**
- 13. Europe in a Changing World - Inclusive, Innovative and Reflective Societies**
- 14. Secure Societies – Protecting Freedom and Security of Europe and its Citizens**

Legal Base

- **Council Decision** of 3 December 2013 **establishing** the specific programme implementing Horizon2020 – the Framework Programme for Research and Innovation (2014-2020)
- **Regulation** (EU)No182/2011 of the European Parliament and of the Council of 16 February 2011 laying down the rules and general principles concerning **mechanisms for control** by Member States of the Commission's exercise of implementing powers
- **Rules of procedure for the programme committee** for the specific programme implementing Horizon2020 –the framework programme for research and innovation (2014-2020)

Rules of procedure for the programme committee

RULES OF PROCEDURE FOR THE PROGRAMME COMMITTEE FOR THE SPECIFIC PROGRAMME IMPLEMENTING HORIZON 2020 - THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION (2014- 2020)

THE PROGRAMME COMMITTEE FOR THE SPECIFIC PROGRAMME
IMPLEMENTING HORIZON 2020 - THE FRAMEWORK PROGRAMME FOR
RESEARCH AND INNOVATION (2014-2020),

Having regard to the Council Decision of 3 December 2013 establishing the specific
programme implementing Horizon 2020 - the Framework Programme for Research
and Innovation (2014-2020) and repealing Decisions 2006/971/EC, 2006/972/EC,
2006/973/EC, 2006/974/EC and 2006/975/EC¹, and in particular Article 10(1) thereof,

Having regard to Regulation (EU) No 182/2011 of the European Parliament and of
the Council of 16 February 2011 laying down the rules and general principles
concerning mechanisms for control by Member States of the Commission's exercise
of implementing powers², and in particular Article 9(1) thereof,

Rules of procedure for the programme committee

Article 7

Third parties and experts

1. The representatives of Norway, Iceland, Albania, Bosnia and Herzegovina, North Macedonia, Montenegro, Serbia, Turkey, Israel, Moldova, the Faroes, the Swiss Confederation and Ukraine [*the names of other countries will be entered here as soon as they become associated to Horizon 2020*] shall be invited to attend the meetings of the committee, in accordance with the legal acts that provide for the presence of these observers.
2. Representatives of acceding countries shall be invited to attend the meetings of the committee as from the date of signature of the Treaty of accession.
3. The chair may decide to invite representatives of other third parties or other experts to talk on particular matters, on his/her own initiative or at the request of a member of the committee. However, a simple majority of the component members of the committee may oppose their participation in the meeting.
4. Representatives of third parties and experts referred to in paragraphs 1, 2 and 3 shall not be present at and shall not participate in voting of the committee.

Article 8

Horizon 2020 Work Programmes

The Commission adopts common or separate work programmes which shall take account of the state of science, technology and innovation at national, Union and international level and of relevant policy, market and societal developments.

Horizon 2020

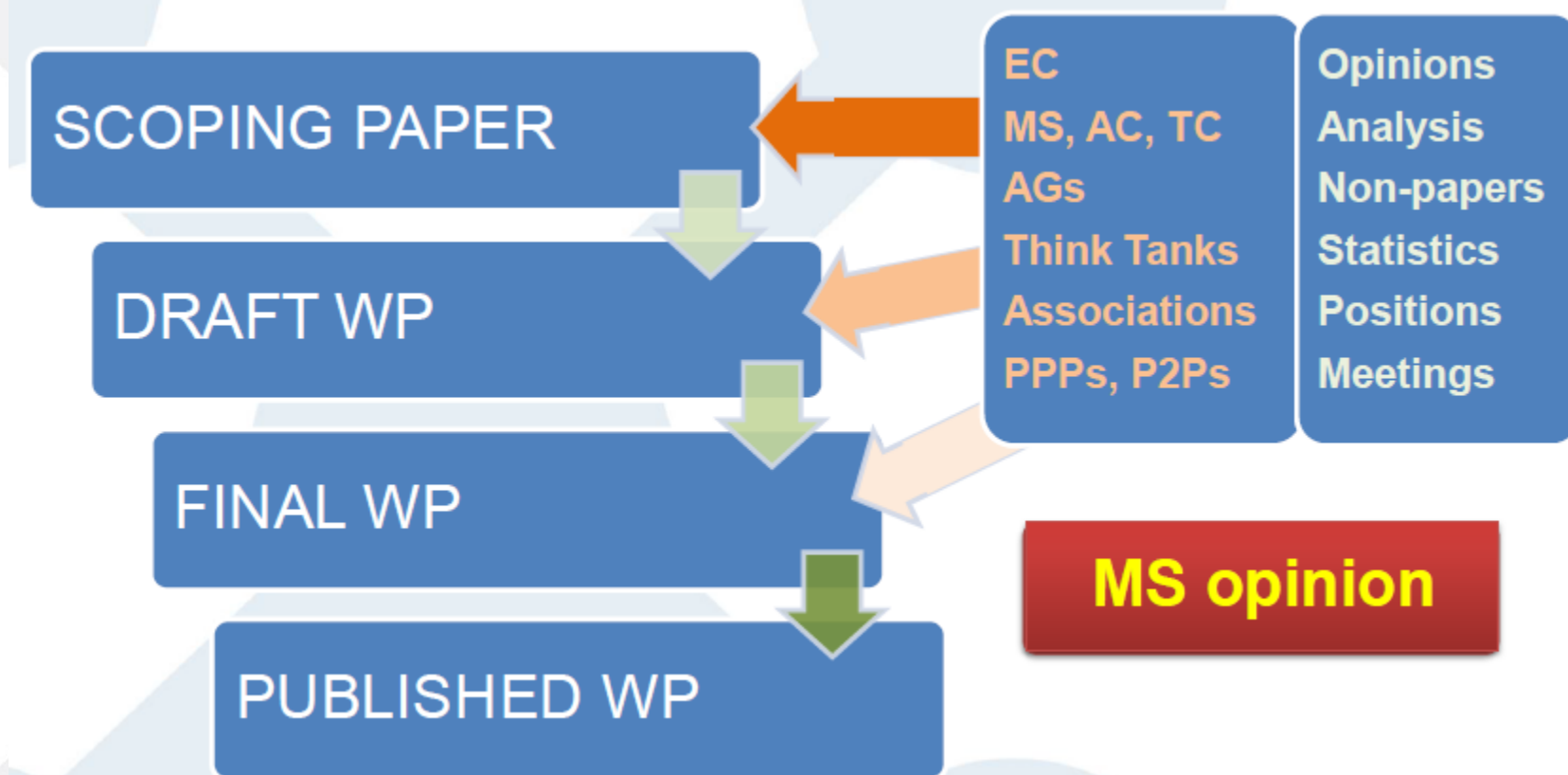
Work Programme 2018-2020

10. Secure, clean and efficient energy

Important notice on the Horizon 2020 Work Programme

This Work Programme covers 2018, 2019 and 2020. The parts that relate to 2019 and 2020 are provided at this stage on an indicative basis. Such Work Programme parts will be decided during 2018 and/or 2019.

Work Programme Preparation



EC asks MS to give **opinion** of the Member States via the Programme Committee

Art. 5(2) CD 2013/743/EU
Art. 5 R EP 182/2011

Advisory Procedure

Examination Procedure

Art. 2 Comitology
Art. 5(2) CD 2013/743/EU
Art. 2(2) R EP 182/2011

Meeting / Written Procedure

Art. 3(5) R EP 182/2011

Voting

Art. 16 (4&5) TUE
Art. 238 (3) TFEU

Recording / Publication

Art. 3(6) R EP 182/2011
Art. 10 R EP 182/2011



COMPOSITION OF THE NATIONAL DELEGATION



NATIONAL REFERENCE GROUPS



NATIONAL REFERENCE GROUPS

- ❑ NRG is an informal consultative body, set up to provide strategic and operational advice and expertise and thus supporting the H2020 & Euratom implementation in line to national priorities.
- composed of public and private sector members with huge experience in H2020/Euratom and representative of governmental administration
- constant communication via e-mail
- meetings in persons at least once a year – daily electronic media communication (e-mails, phone calls, teleconferences)
- Scope of work:
 - synergies between national priorities & EAV
 - legal and financial regulations – rules of participation
 - consultations on current issues
 - advising on the content and the scope of calls



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AGM – Advanced Gateway to EU Meetings

<https://ec.europa.eu/tools/agm/en>



AGM PORTAL

Meetings preparation and organisation

European Commission > AGM

Welcome to the AGM portal

AGM is the European Commission's new website for planning and organising meetings involving external experts. It's designed to make it easier for experts to attend meetings.



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AGM – Advanced Gateway to EU Meetings

- A new online system for preparing and organising meetings by the European Institutions
- An electronic/paperless workflow for the invitation and reimbursement processes
- Accessible 24/7
- Speeds up the reimbursement process
- A single entry point for all your meetings

AGM – Advanced Gateway to EU Meetings



Before the meeting

- Correspondents receive an email from AGM for the upcoming meeting
- Click the link inside the email to access AGM and the meeting information
- The first time you should create an EU-LOGIN (ECAS) account (the user identification system in the Commission)
- You will be requested to accept the invitation (inter alia for interpretation purposes) and fill in your personal details
- You will receive a notification when your participation details are validated by the meeting organiser
- As a reimbursable participant, acceptance of the invitation constitutes a commitment on your part to use AGM
- Participants entitled for reimbursement will be informed to enter their bank account details and can start encoding their expenses claim

AGM – Advanced Gateway to EU Meetings

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REIMBURSEMENT OF EXPERT'S EXPENSES



This information sheet is a summary of the Rule* on the reimbursement of expenses incurred by people from outside the Commission invited to attend meetings in an expert capacity.

WHO ?

Who is entitled to a reimbursement of expert's expenses?

- anyone from outside the Commission who is invited to give a specific professional opinion in a committee, an expert group or by personal invitation, wherever the location of the meeting;
- anyone responsible for accompanying a disabled person who has been invited by the Commission to attend a meeting in an expert capacity.

Experts may be private-sector experts (representing the civil society) or government experts (representing a public authority of a Member State).

WHAT ?

Unless stated otherwise in the letter of invitation and the request to organise the meeting, private-sector experts shall be entitled to a daily allowance for each day of the meeting and, where appropriate, an accommodation allowance, on condition that they declare on their honour that they are not receiving a similar allowance or similar allowances from the same institution or another Community institution for the same visit.

Government experts shall receive a daily allowance for each day of the meeting and, where appropriate, an accommodation allowance, **provided that provision for this is made in the rules of procedure of the committee or expert group and on condition that they declare on their honour that they are not receiving a similar allowance or similar allowances from their own administration for the same visit.**

Travel expenses

All experts shall be entitled to the reimbursement of travel expenses incurred in travelling to and from the place of the meeting. This travel must be organised on the basis of the most economical travel rates.



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/ 2



specified in their invitation to the place of the meeting and trying to benefit from the most economical travel rates.

Dear Sir/Madam,

I am pleased to invite you, on behalf of the Chair of the Programme Committee configuration, to the 28th meeting of the Programme Committee for the specific programme implementing Horizon 2020 - the Framework Programme for Research and Innovation (2014-2020), Strategic Configuration.

The meeting will be held on 24 January 2019 in the Centre Borschette (CCAB), rue Froissart 36, 1040 Brussels from 10:00 to 17:00. Please find attached the draft agenda.

With a view to facilitating the implementation of the programme, for each meeting of the Programme Committee as defined in the agenda, the Commission will reimburse, in accordance with its established guidelines, the expenses of one representative per Member State, as well as one expert/adviser per Member State for those agenda items where a Member State requires specific expertise. The same rules apply for the Associated Countries¹. As a Programme Committee member: representative/adviser/expert, you will be entitled to reimbursement of your travel expenses only (from your work or home address), in accordance with the attached reimbursement rules².

Instructions and other useful information on the AGM Portal

<https://ec.europa.eu/tools/agm/>

- **Videos, FAQ, Manuals:** available in all EU official languages, except Irish (videos are subtitled)
 - <http://ec.europa.eu/tools/agm/en/support/general/introduction-agm>
 - <http://ec.europa.eu/tools/agm/en/support/general/fo>
- **Help on EU-LOGIN (ECAS) account creation and reset**
 - <https://ec.europa.eu/tools/agm/en/support/registering-agm/eu-login-account-creation>
 - <https://ec.europa.eu/tools/agm/en/support/registering-agm/eu-login-password-reset>
- Dedicated **support team** to help on technical issues: send an email to ECAGM-SUPPORT@ec.europa.eu (via “Contact us” section in AGM)

CONTACT

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